

MEETING NOTICE

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** will hold a meeting on **Thursday, April 17, 2025, at 6:30 PM**, at the following location in the District: **District Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

The District will consider and act upon the following matters:

- 1. Call meeting to order.**
- 2. To receive public comment.**
- 3. To review and act to fill the Board vacancy under Health and Safety Code §775.0445**
- 4. To meet in Closed Session under Gov't Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**
- 5. To meet in Closed Session under Gov't Code §551.072 to deliberate on real estate matters.**
- 6. To meet in Closed Session under Gov't Code §551.074 to discuss personnel matters.**
- 7. Consent Agenda - The following items are considered routine and will be acted upon in one motion:**
 - 7.1 Approve minutes of prior meeting.**
07.1 ESD 7 Meeting Minutes (03-20-25) DRAFT FOR BOD REVIEW.pdf
 - 7.2 Listing of Bills Paid - Includes Checks, ACH, e-checks.**
07.2 Check Register March 20.2025 through May 15.2025_run on 04.11.2025 Final.pdf

- 7.3 Payroll Disbursements.
07.3 Payroll Expenditures - April 17 2025 Meeting Final.pdf
- 7.4 Budget to Actual Reports - Maintenance & Operations, Capital Projects, Debt Service.
07.4a March 2025 Financial Reports - M&O Final.pdf
07.4b March 2025 Financial Reports - Debt Service Final.pdf
07.4c March 2025 Financial Reports - Capital Projects Fund Final.pdf
- 7.5 Bank and Investment Summary - Details of Cash and Investments.
07.5 Detail of Cash and Investments Final.pdf
- 7.6 Sales Tax Report - To review and act on Sales Tax matters.
07.6 Sales Tax FINAL.pdf
- 7.7 Surplus and Salvage Property - To review and act regarding the disposition of Surplus and Salvage property.
07.7 HCESD7-SFD Surplus and 4-17-2025 FINAL.pdf
- 7.8 Workers Compensation Claims.
07.8 Workers Comp Claims FINAL.pdf

8. Action Items, including:

The Action Items section is where items requiring Board consideration deliberation and vote action are placed. The Board may vote on a properly seconded motion, may vote to table an item, or, by doing nothing at all, may take no action on an item.

- 8.1 Real Estate - To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate.
- 8.2 Construction - To review and take any action regarding construction, improvements, repairs, renovations, maintenance of/to any District real property and improvements, buildings, facilities and stations, including change orders, pay apps, permits, engaging architect(s) or engineers(s), and contractor(s).
08.2a Station 72 Martinez Report.pdf

- 08.2b Station 77 Martinez Report.pdf
- 08.2c Training Complex Martinez Report.pdf
- 8.3 Payment of Non-Recurring Bills.
 - 08.3 Listing of bills to be approved for Construction (non-recurring bills) Final.pdf
 - 08.3a Abercrombie Spring FD 117 3-12-2025.pdf
 - 08.3b Abercrombie Inv. SFD 118, 4-10-2025.pdf
 - 08.3c Construction Masters Pay App. 08 Station 77.pdf
 - 08.3d LDF Pay App. No 17 Station 72.pdf
 - 08.3e Martinez Architects Inv. MA23004 -20, Station 77.pdf
 - 08.3f Martinez Architects Inv. MA22039 -25, Station 72.pdf
 - 08.3g Ninyo & Moore Invoice 000000300652.pdf
 - 08.3h Spaw Glass Pay App. No 15 Training Center.pdf
- 8.4 Harris County Municipal Utility District ("MUD 249") - To review and act on agreement(s) with Harris County Municipal Utility District ("MUD 249") regarding possible annexation of Harris County Emergency Services District No. 7 ("ESD 7") training facility property into ("MUD 249") and the provision of utility services to ESD 7 facilities by ("MUD 249").
- 8.5 Quarterly Investment Report.
 - 08.5 Quarterly Investment Report 3.31.2025 Final.pptx
 - 08.5a Quarterly Investment Report (2025 Q1)_signed Final.pdf
- 8.6 Financing of Capital items - To review and act on matters related to financing, payment and acquisition of capital items, including equipment and vehicles, and action on acquisition/construction financing of same, including retiring or incurring financing for the construction of District Facilities or acquisition of vehicles and equipment.
 - 08.6 Agenda Item Memo - Apparatus.pdf
 - 08.6a 2025 Spring Tower and Pumper Proposal 04112025 FINAL.pdf
- 8.7 To review and act to approve the contract regarding installation of Safe Haven Baby Boxes at District fire stations.

9. Fire Department Report on Activities

10. **Receive ESD Committee reports, including Legislative and Governmental Relations matters.**
11. **To review and act regarding insurance.**
12. **To review and act on personal matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention and evaluation of District employees, including District Fire Chief, command staff, administrative staff, and suppression personnel.**
13. **To review and act to schedule the next regular monthly meeting date and discussion the addition of items to place on the next meeting agenda.**
14. **Adjournment.**

HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 7



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