

# **MEETING NOTICE**

## **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7**

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** will hold a meeting on **Thursday, February 20, 2025, at 6:30 PM**, at the following location in the District: **District Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

The District will consider and act upon the following matters:

- 1. Call meeting to order**
- 2. To receive public comment.**
- 3. To meet in Closed Session under Gov't Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**
- 4. To meet in Closed Session under Gov't Code §551.072 to deliberate on real estate matters.**
- 5. To meet in Closed Session under Gov't Code §551.074 to discuss personnel matters.**
- 6. Consent Agenda - The following items are considered routine and will be acted upon in one motion**
  - 6.1 Approve Minutes of Prior Meeting  
06.1 ESD 7 Meeting Minutes (01-23-25).pdf
  - 6.2 Listing of Bills Paid
  - 6.3 Payroll Disbursements  
06.3 Payroll Expenditures.pdf
  - 6.4 Budget to Actual Reports
  - 6.5 Bank and Investment Summary

- 6.6 Sales Tax Report  
06.6 Sales Tax Report - February.pdf
- 6.7 Workers Comp Claims  
06.7 Workers Comp Claims.pdf
- 6.8 Surplus and Salvage Property  
06.8 HCESD7-SFD Surplus and 2-20-2025.pdf

**7. Non-Consent Agenda**

**8. Real Estate**

**9. Construction**

**10. Fire Department Report on Activities**

**10.a January Incident Reports 02072025.pdf**

**11. Receive ESD Committee reports, including Legislative and Governmental Relations matters.**

**12. To review and act on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention and evaluation of District employees, including District Fire Chief, command staff, administrative staff, and suppression personnel.**

**13. To review and act on Records Management Policy and Procedures, including designation of records officers.**

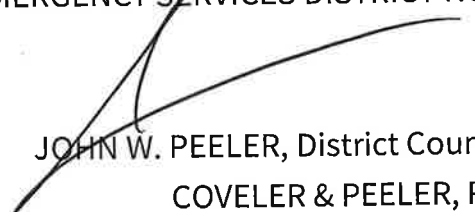
**14. To review and act to approve engaging surveyors/engineers to prepare comprehensive maps and boundaries of District for elections, voter registration and other purposes.**

**15. To review and act to adopt policies regarding preparation of meeting agenda notices and calling special meetings.**

**16. To review and act to schedule the next regular monthly meeting date and discussion the addition of items to place on the next meeting agenda.**

**17. Adjournment.**

HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 7

  
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