

NOTICE OF PUBLIC MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** will hold a meeting on **December 19, 2024, at 6:30 p.m.**, at the following location in the District: **District Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

The District will consider and act upon the following matters:

1. Call meeting to order.
2. To receive public comment.
3. To meet in Closed Session under Gov't Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
4. To meet in Closed Session under Gov't Code §551.072 to deliberate on real estate matters.
5. To meet in Closed Session under Gov't Code §551.074 to discuss personnel matters.
6. Consent Agenda – The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
 - a. Approve minutes of prior meetings:
 - i. October 29, 2024
 - ii. November 21, 2024
 - b. Financial and bookkeeping matters, including financial reports and the following action items:
 - i. Payment of District bills
 - ii. Payroll disbursements
 - iii. Budget to Actual reports on Maintenance & Operations, Capital Projects and Debt Service
 - iv. Bank and Investment Summary including details of cash and investments
 - v. Audits
 - c. To review and act on matters related to acquisition, payment, and financing of capital items, including equipment, vehicles, real estate and construction projects, including retiring or incurring obligations and approving loan documents.
 - d. Approval of contracts for software purchase.
 - e. To review and act regarding insurance.
 - f. To review and act regarding the disposition of surplus and salvage property.
7. Non-Consent Agenda:
 - a. Items removed from the Consent Agenda.
 - b. To approve a Request for Proposals for Pre-Incident Planning Services.
8. To review and act on amendments to the District 2024 Budget (Operating and Capital Funds).
9. To review and act on the ratification of a continuing contract with a private law firm pursuant to §6.30 of the Tax Code for the collection of delinquent District ad valorem property taxes and, providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said contract.

10. To discuss and act on the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Tax Code and adoption of a resolution regarding same for taxes.
11. To discuss and act on the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's tax attorney, pursuant to §33.08 of the Tax Code and adoption of a resolution regarding same.
12. To discuss and act on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Tax Code and adoption of a resolution regarding same.
13. To review and act to engage the firm Locke Lord for governmental relations services for the 2025 Legislative Session.
14. To review and act to appoint a governmental relations committee to prepare District concerns and priorities for the 2025 legislative session.
15. Receive ESD committee reports, including Legislative and Governmental Relations matters.
16. To review and act on sales tax matters, including sales tax reports.
17. To review and take any action regarding construction, improvements, repairs, renovations, maintenance of/to any District real property and improvements, buildings, facilities and stations, including change orders, permits, engaging architect(s) or engineer(s), and contractor(s).
18. To review and act on agreement(s) with Harris County Municipal Utility District ("MUD 249") regarding possible annexation of Harris County Emergency Services District No. 7 ("ESD 7") training facility property into MUD 249 and the provision of utility services to ESD 7 facilities by MUD 249.
19. To review and act on interlocal agreements with other emergency services districts regarding the use or lease of facilities and maintenance of same.
20. To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate.
21. To review and act on matters related to communications, dispatching, or traffic preemption, including interlocal agreements, contracts, or purchasing equipment.
22. To review and act to fill the Board vacancy under Health and Safety Code § 775.0445.
23. Fire Department report on activities, including current and long-range information exchange, and action on requests for Department purchases.
24. To review and act on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention and evaluation of District employees, including District Fire Chief, command staff, administrative staff, and suppression personnel.
25. To review and act to schedule the next meeting and discussion of items to place on the next meeting agenda.
26. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 7**

By: _____

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